

# VIETNAM JOURNAL FOR INDIAN AND ASIAN STUDIES

## SUBMISSION GUIDELINE

Manuscripts submitted to Vietnam Journal for Indian and Asian Studies should have correct format and in accordance with the requirements of the Journal. This will accelerate the review process and prevent undue delay in publication.

### 1. Submission of Manuscripts

- ✓ All manuscripts should be submitted via the Journal's email [vn.iasjournal@gmail.com](mailto:vn.iasjournal@gmail.com)
- ✓ Contributors must provide their affiliation; complete postal and email addresses and telephone numbers. In case there are two or more authors of an article, the corresponding author's name and affiliation details should be clearly specified on the first page of the article.
- ✓ All articles and commentaries must be accompanied by an abstract of 150 – 200 words together with four to six keywords. The abstract should give a clear, concise and informative summary of the manuscripts with scope and purpose, methodology, major results and findings. The keywords should not be general terms, it should be specific and related to the manuscript.
- ✓ Book reviews should be provided with full details of the book reviewed including the subtitle, the name of the author, place of publication, name of publisher, year of publication and number of pages.
- ✓ Title of the manuscripts should be as concise as possible but informative enough to facilitate information retrieval. Titles should not be more than 50 words in length and should not be abbreviated.

### 2. Citations, quotations, notes, tables and figures

- ✓ Using in-text citations throughout manuscripts. All quotations should be cited. In-text citation should be made as per APA, 6th edition. For example: (Durant, 1996, p. 10); (Nehru, 1990, pp. 20-30); (Basu, Banerji & Chatterjee, 2007) [first instance]; Basu et al. (2007) [Second instance onwards]; ('Study finds',

2007); (Anonymous, 1998); (Gogel, 1990, 2006, in press); (Gogel, 1996; Miller, 1999).

- ✓ Quotations of 45 words or more should be separated from the text and indented with one space with a line space above and below supported by specific page source.
- ✓ Tables should be submitted in MS Excel or MS Word. Do not provide an excessive formatting for tables and figures. Table and figure locations should be indicated in text by callouts (e.g., [See Table 1]). Each table or figure should have a heading, an explanatory caption, if necessary and a source or reference.
- ✓ All figure, i.e., diagrams, images, photographs and tables should be numbered in the order they appear in manuscripts.

### **3. Acknowledgement**

- ✓ If the author wishes, acknowledgement to express appreciation to people and organization involved in the research and preparation of manuscripts could be made.
- ✓ Acknowledgement should also include the source of funding and the funding grant number. For example: *This research was funded by the Vietnam National Foundation for Science and Technology Development (NAFOSTED) under grant number 601.02 – 2018.300*

### **4. References**

- ✓ **Book:** Nye, Joseph S. (2002). *The Paradox of American Power: Why the world's only superpower can't go it alone*. New York: Oxford University Press.
- ✓ **Book Chapter:** Chachra, S. (2011). The national question in India. In S. Moyo and P. Yeros (Eds), *Reclaiming the nation* (pp. 67-68). London and New York: Pluto Press.

- ✓ **Journal Article:** Nien, Nguyen Dy. (2003). National dresses and State Rituals. *Cultural Studies*, Vol. 947, 1-7.
- ✓ **Newsletter article, no author:** *India, Bhutan to upgrade 1949 Treaty*. (2007, January). Retrieved from <https://www.hindustantimes.com>. accessed date.